



IMPORTANT NEWS ABOUT YOUR CLUB MEMBERSHIP FEES

Executive Summary

A new process designed to make the management of club membership fees more efficient is being introduced. The new process requires all Senior club members club membership fees to be paid on 1st April of each year; the same date when UK England Athletics annual athlete registration fee is due. The new process will start from immediate effect.

Introduction

This letter details important changes to how the club will collect your club membership fees. You are encouraged to take a few moments to read this letter and if necessary contact the club membership secretary if you have any questions on this matter.

Background

The Club Committee agreed in September 2017 to introduce a new club membership payment scheme. The new scheme started on 1st October 2017. In brief, the new scheme required all Senior club members to pay their individual £40.00 club membership fee using the UK England Athletic online payment scheme. The club membership secretary managed the scheme which involved sending a 'Request for Payment' email to individuals on their 'rolling-date'.

UK England Athletics maintain a record of all registered athletes. These records are reset on 1st April every year; the date when the annual athlete registration renewal fees are due. Resetting the record of registered athletes on 1st April is causing some issues with regards how the club membership fees are managed.

To overcome these issues, on 30th May 2018 the Club Committee agreed to align collection of all Senior club membership fees with the UK England Athletics registration fee payment date.

Detail

The club committee has approved the following changes with immediate effect:

1. Collection of all club membership fees for Senior members will continue to use the UK England Athletic online payment scheme.



2. As soon as possible, the club membership secretary will send a Request for Payment for club membership fees (£40.00) to all individuals whose 'rolling date' (i.e. annual payment date) falls in the period 1st April 2018 and 30th September 2018.
3. The same individuals identified above will have their 'rolling date' set to 1st April.
4. Senior club members whose current 'rolling date' falls in the period 1st October 2018 to 31st March 2019 will have their rolling date set to 1st April. The next Request for Payment collection club membership fees for these individuals will be sent on the **1st April 2019**.
5. As from 1st April 2019, all athlete registration fees (currently £15.00) will only be paid by the treasurer when the athlete pays their individual club membership fee (currently £40.00).
6. The club membership secretary will manage new members on a case by case basis. New members rolling date will be set to 1st April but fees will be collected on a pro-rata basis until the next 1st April date; when their club membership status will change to Full Member and full club membership fees will be collected. Their registration fee will be paid on collection of club membership fees.

The Club Committee acknowledges this is the second change to how the club membership fees are collected within the last 12-months. However, while it is accepted moving to the online payment scheme has been a great success, the systems used by UK England Athletics have forced us to change our own processes such that they are aligned with each other.

The Club Committee would like to reassure all club members that no individual will be disadvantaged by this change. Club membership fees will continue to be collected on a 12-month basis.

If you would like to discuss any of the changes outlined in this letter, please do not hesitate to contact the Club Membership Secretary.

Sean Williams
Teesdale Athletic Club
Membership Secretary
E-mail: membership@teesdaleac.com